

OLD SAYBROOK POLICE COMMISSION

Regular Meeting

March 23, 2015

MINUTES

A regular meeting of the Old Saybrook Police Commission was held on Monday, March 23, 2015 at the Old Saybrook Town Hall.

Present: Chairman Finch, Vice Chairman Savino, Secretary Stuart, Commissioners Burnham, Maselli, Sparaco and Dunlap. Chief Spera and Lieutenant Roche were present from the Department of Police Services.

I. Call to Order/Pledge of Allegiance

Chairman Finch called the meeting to order at 7:00 PM and led those in attendance in the Pledge of Allegiance

II. Minutes

Commissioner Maselli made a motion to approve the January 7, 2015 Special Meeting Minutes. The motion was seconded by Commissioner Sparaco. The motion to approve the January 7, 2015 Special Meeting Minutes passed with a vote of 7 in favor and 0 against.

III. Comments from the Public

There were no comments from the public.

IV. Executive Reports

Chief Spera introduced a member of the public who was attending the meeting to work on achieving his civic merit badge.

A. Financial

1. 14-15 Operating Budget

Chief Spera reviewed the Expenses & Supplies Account Summary that was included in the Commission Information Packet. He detailed the gas line item and stated that April will be the last bill the Department should receive regarding the temporary rental of the fuel tank. He said that the Department has been receiving a natural gas bill for the past two and a half months from 36 Lynde Street and that the Department has been paying that out of the Heating Oil account per direction from the Finance Director. He moved on to the Misc. Small Equipment line item and reminded the Commission that the overage there was due to the ammunition that the Police Department had to purchase. Chief then discussed the Contractual Account Summary and stated that appropriated amount for the Legal Line item was listed incorrectly. It has since been fixed and the spreadsheet reflected the correct amount of ten thousand dollars.

Chief Spera then provided the Commission with a report that details the hours each week that were designated to Special Assignment, Overtime, Vacation, Professional Development etc. This spreadsheet he said was designed to show actuals at the request of Secretary Stuart. He reminded the Commission that Dispatch is listed in the budget as one lump sum and that he breaks it into separate categories. He stated that this document will give the Commission a good idea of where we are currently at with these line items. He also commented that overtime hours are not normally 8 hour shifts.

Chief Spera stated that the Police Department has come up with a similar spreadsheet for last year but a couple line items were combined last year that are now broken out so the format is not the same.

Vice Chairman Savino asked if this document still reflects the 50% funded for certain line items?

Chief Spera answered that yes this document still shows 50% of 50% budgeted for sick time and not full funding for other personnel related items. The Chief added that the Department details its fiscal liabilities every year but until the Board of Selectman and Board of Finance choose to properly fund certain line items the Police Department Budget will almost always be in a deficit at the end of the year.

2. 15-16 Budget Process

Chief Spera stated that a Board of Selectman and Board of Finance workshop have taken place. Last week he and Chairman Finch participated in a 2 hour and 20 minute Board of Finance meeting. The Board had decent questions he said. Each Board of Finance member is given the same booklet that each Police Commissioner received. The booklet is very detailed and Chief stated that he is not sure what else he could put in the booklet to make certain things more clear.

Chief Spera thanked Chairman Finch for presenting the budget and stated that he appreciated that Chairman Finch said that the budget presented to the Board of Finance was not the Chief's Budget but the Board of Selectman's Budget.

The Board of Selectman reduced some line items and increased the Building Maintenance line item. The reductions were outlined in red in the Police Commission budget booklets. The process continues to move forward.

The Marine Patrol and Emergency Management Budget Workshop take place with the Board of Finance Tuesday, March 24, 2015.

Chief Spera informed the Police Commission that he just received news that the Police Department was awarded the Justice Assistance Allocation Grant (J.A.G). This grant has awarded Old Saybrook \$22,000.00. The First Selectman has already signed off on the grant but asked that the Board of Finance also approve it. As with many grants the money has to be spent on specific items he stated. The Department looking at purchasing a new Automated Fingerprint Identification System (AFIS) with the grant money. Money was put aside in the 15-16 Proposed Budget for the lease of a new system, Chief Spera stated that he would like to take that money put aside and use it towards new copier leases in the new building. Copiers were previously Town Hall expenditures but Town Hall has decided that copiers will now be a Department expense. The Police Department should receive the grant money in mid-April.

Secretary Stuart asked if we were purchasing 2 machines.

Chief Spera answered no, 1 lease, 1 purchase. We will use the money already put aside to lease copiers.

Secretary Stuart asked why not lease the machines using the grant money.

Chief Spera responded that per the terms of the grant you cannot lease anything, it has to be a purchase.

Secretary Stuart asked if we can buy the copy machines outright.

Chief Spera said yes we can but it saves the Department money leasing them. We currently have two photo copiers leased. Each Department has to pay their own leases now. We will have 3 in our new facility he said. The AFIS lease budget was around 12,000.00. This money can now be used to pay for copier leases and there will be a small savings in that line item.

Vice Chairman Savino asked if the Board of Finance has to approve all grants moving forward.

Chief Spera responded that in this case it's a reimbursement grant so the Board of Finance should be aware of this. This is not the first time the Police Department has received this grant and he doesn't see any issues with the Board of Finance signing off on it. Past JAG money has been used to purchase vehicles etc.

- 3. Asset Forfeiture
Balance: \$20,427.88

- 4. Police Administrative Fund
Balance: \$30,028.88

- 5. Traffic Safety Fund
Balance: \$39,783.40

- 6. Law Enforcement Fund
Balance: \$17,207.53

- 7. Old Saybrook Police Fund
Balance: \$320.00

- 8. Police Explorer Fund
Balance: \$5,185.85

- 9. Police K-9 Fund
Balance: \$2,176.41

B. Administrative

- 1. Personnel Report

Chief Spera stated that Dispatcher Tina Olszewski has resigned and that she was replaced by per diem employee Josh Stankiewicz. Along with the new hire a schedule re-bid for the Dispatchers took place.

The re-bid was at no cost to the Department and made employees happy. Chief Spera added that in July he would like to add a couple more per diem dispatchers to the roster. Currently the Department has two per diem Dispatchers. The Chief stated a cadre of five per diem dispatchers is optimal to have the program serve as a cost savings for the Town.

Chief Spera stated that Master Sgt. Van der Horst has recovered and is back to work earlier than initially expected and that Master Sgt. Rankin is also back to work after being out for a week and a half. Both were injured off duty.

Chief Spera said that he is also back at work after taking some time off to deal with an illness. While he was out Lt. Roche was placed in charge of operations. Chief Spera wanted to go on the record thanking Lt. Roche for running Police Operations while he was out.

Chairman Finch advised the Commission that per Chief Spera's contract he must notify the Commission should he be out sick for more than 3 days. Chief Spera did comply with that. Chairman Finch and Chief Spera were in constant communication during Chief Spera's absence.

Vice Chairman Savino requested in the future should the Chief be out sick and Lt. Roche take over operations again could Chairman Finch alert the other Commissioners.

Chairman Finch stated that should Chief Spera ever be in the hospital and seriously ill, yes he will alert the other Commission members but Chief Spera was still available at all times via email, text message or phone call and remained in charge of the Department.

2. New Facility Transition

Chief Spera stated that unfortunately since the contractors and sub-contractors were hired by the construction company there is much less control that the Police Department has this time, versus when moving into 6 Custom Drive. Some of the sub-contractors are behind schedule and this has pushed back the move in date. Working with the security system, key fob and camera vendor has been very challenging and Sgt. Gardner is consulting with them to make sure everything is correct. Chief Spera stated that the new building is becoming very time consuming just due to the fact that he will be there meeting with one vendor and he will overhear another vendor saying something that is incorrect and he will have to go and correct that, which consumes more time. He gave an example, concerning the interview recording system that is now mandated by State legislation. The new facility has 9 rooms that are to be equipped with this technology. One recording machine can service two rooms. The company ordered 4 machines at \$15,000.00 each. The Chief pointed out that they had failed to purchase the required equipment. The company offered to go to Radio Shack and buy some wires, splice them to eliminate the need of purchasing another recording machine. After Chief Spera overheard this and met with them they have now ordered a 5th machine to properly correct the problem. The Chief stated that every day he must visit the facility to monitor the build out of systems to ensure tax payers are getting what they paid for. He stated that he is eager for the process to be completed.

The Chief stated that he is hopeful that the 911 cut over will take place the week of April 13th.

Chief Spera thanked the school district for donating about \$35,000.00 in information technology switching equipment. This donation saved the town a substantial amount of money he said, and demonstrates the sharing of tax payer assets.

Lt. Roche and Sgt. DePerry are working on Special Orders that the Chief will issue for the new facility. Once the move takes place Chief Spera will issue these orders and there will be a 90 day trial period where changes/tweaks can be made if necessary. Once the changes have been made and the 90 days go by he will issue them as General Orders he said.

The Chief reminded the Commission that one of the areas of growth the Department has is its codified System of Directives and Professional Standards. It has been a goal of his since becoming Chief and will hopefully be able to focus on that priority once things settle down after moving in to the new facility.

Storage remains an issue in the new facility he said. Two space needs studies took place and it was determined that an external storage building roughly 4,000sq ft. was needed. The building committee chose to cut the storage facility out of the budget. The Town owned Emergency Management Supplies need a home. These supplies consist of pillows, blankets, cots, pack and plays, food, water and other miscellaneous items. First Selectman Fortuna had the owner of 5 Custom Drive come into his office asking if the town wanted to lease his building. First Selectman Fortuna gave the owner Chief Spera contact information.

Chief Spera met with the owner at 5 Custom Drive and walked the space. The building is perfect for storage he stated. It also has a 14ft door which could house the black mobile command truck. The truck which is insured on the town book for \$550,000.00 is currently stored under a tent and runs constantly to maintain the heat during the winter and the cool during the summer to not damage the equipment inside. The building currently needs about \$50,000.00 in renovations to make it work for Emergency Management. The Chief received terms that the First Selectman wanted in future lease. Based on that the Chief spoke with the owner who agreed to pay for the renovations as long as the town enters into a two to three year lease agreement. Chief Spera's negotiations with the owner of 5 Custom Drive yielded an agreement of a payment of \$25,000.00 for first years rent and \$30,000.00 for each year after that with a max 5 year lease. Chief Spera stated that he also got the owner to agree to a non-appropriation clause meaning if the town doesn't set aside money for rent one year Emergency Management can vacate the building with no penalty.

There is \$30,000.00 already left in rental money once the Police Department vacates 6 Custom Drive that could cover the first years rent at 5 Custom Drive Chief Spera said.

Chief Spera is very concerned regarding the supplies and the truck. The storage is needed for Town supplies not police supplies he stated. Just because he is the Emergency Management Director doesn't mean that the supplies need to follow him to the new Police Department building he said. Storage of the Town's Emergency Management Supplies should not hamper the Police Operation. Should the supplies move to the new facility there will be minimal indoor fleet storage.

Vice Chairman Savino stated that he doesn't care about Emergency Management since it has nothing to do with the Police Department. He suggested leaving it behind for the Board of Selectman to deal with since the supplies are property of the Town.

Chief Spera agreed that the supplies are property of the Town but that he feels like he is stuck between a rock and a hard place. It took many years to build the supplies, these supplies are Town assets not police, but are truly needed to help the citizens during a disaster. He added that while he is the Director

of Emergency Management, the CEO of the Town is statutorily responsible for the Emergency Management Program and its supplies.

Commissioner Burnham asked where the supplies were stored before 6 Custom Drive.

Chief Spera responded that the Town didn't have a lot of the supplies before the move to 6 Custom Drive. Supplies were purchased, reimbursed, and/or provided by the Federal Government over the duration of the Department's stay at Custom drive which included both Hurricane Irene and Sandy.

Secretary Stuart stated that you cannot just park the truck anywhere due to the amount of police equipment inside.

Chief Spera agreed with Secretary Stuart and stated that 5 Custom Drive would have a camera and alarm system along with the interior storage provided. This is the only public safety vehicle the Town owns that can serve as a mobile Command Center.

Commissioner Maselli asked if power was available outside to house the mobile command truck at 36 Lynde Street under the tent.

Chief Spera responded that yes outside power is available.

Chief Spera invited all Commissioners to please come visit the new building. It looks great he said.

Commissioner Dunlap suggested that Chief Spera send the Commissioners an email with a couple different dates and times and that the Commission would split up into small groups and tour the new facility.

Chief Spera stated that there will be an official Town wide Grand Opening but it will be after the building is open for business. There will possibly be limited escorted tours to the non-public areas of the building. If tours are not possible a video or pictures will be available to showcase the new facility. Chief Spera also stated that he is looking into having a Grand Opening for staff and family members. It's very important for spouses, significant others, children, parents etc. to see where their loved ones work day in and day out he said.

Lt. Roche added saying that there are a lot of small details that are coming up now that nobody really thought of. He's not blaming the architects he's just stating that all the little things are becoming very time consuming now that we are getting down to the wire.

3. Topics for Future Discussion

Chief Spera handed out a list of ideas he has come up with for Proposed Police Commission Initiatives. Going down the list he stated that these were ideas for discussion over time.

The Chief spoke about a Less than Lethal Force Program. Chief Spera stated that there are not many tools currently available to Old Saybrook Police Officers. There are options such as Tasers, bean bags and pepper bags – none of which the Department has. They all have risks he stated but there is a fear of the repercussions of not having these options available.

Commissioner Dunlap stated that Chief Spera has called canines a less than lethal force in the past and then asked "Would you give up the canines for one of the other methods".

Chief Spera responded that yes he does consider the canines a less than lethal force option but not all police officers have a K-9 assigned to them. He stated that he would not be willing to alter the police K-9 Program in order to gain additional less than lethal equipment for all the police officers. The Chief stated that less than lethal force options are important for those who are not complying with an officers legal commands and for the safety of the police officer. He added that a police K-9 and a piece of less than lethal force equipment are not one of the same, as the police canine abilities are vast. You cannot do a narcotic search of a vehicle with a bean bag nor can you search for a missing child with a Taser he said.

Chief Spera stated that he would like to begin the Police Chief Evaluation Process again. He is entering his 6th year and future raises are tied to his evaluations.

Chief Spera asked the Police Commission to look at the Parking Ticket Program including fees, The Permit and Records Search Fees and the Outside Job fees. He also asked them to look at Police Officer Hiring Qualifications and to get involved with the Police and Dispatcher Union Contract Negotiations when they come up. He also requested a Long term facility maintenance capital repair/replacement planning for the new facility.

Commissioner Maselli said that the Commission needs to come up with a priority list and possible divide into sub-committees regarding moving forward with any of the items on the list.

4. 2015 Golf Cart Registration Fees

The 2014 Golf Cart fees were \$25.00 for the 1st golf cart, \$20.00 for the 2nd and \$15.00 for the 3rd. Vanity plates were \$45.00. There were 453 registered golf carts last year Chief Spera stated. He suggested increasing the cost across the board by \$5.00. All the money earned gets deposited to the Traffic Safety Fund which pays for DUI checkpoints, traffic cones, and supplements traffic safety grants provided by the Federal and State Government, etc.

Chairman Finch asked how much is currently in the Traffic Safety Fund.

Commissioner Dunlap responded about \$40,000.00 is in that fund.

Chief Spera stated that is correct and about 25% will come out of that fund.

Commissioner Maselli asked if a balance is carried in the Traffic Safety Fund.

Commissioner Dunlap stated that it is at a peak now.

Chief Spera agreed that the fund is currently at a peak.

Commissioner Burnham asked how many vanity plates are requested each year.

Chief Spera responded 40-45.

Commissioner Maselli asked how long the fees have been unchanged.

Chief Spera responded for the past 5-6 years the fees have been the same.

Commissioner Maselli asked if the state could take away the money given to that Traffic Safety Program.

Chief Spera responded that he doesn't see that happening right now but we are never sure what the State will do. Chief Spera suggested that we can keep the fees the same this year and revisit it next year.

Commission Dunlap suggested keeping the 2015 Golf Cart Registration fees the same as last year.

Secretary Stuart made a motion to keep the 2015 Golf Cart Registration fees the same as last year. Commissioner Dunlap seconded. The motion to keep the Golf Cart Registration fees the same as 2014 passed with a vote of 6 in favor and 0 against. Vice Chairman Savino abstained from voting since he has a golf cart which gets registered in the program.

V. **Discussion concerting a "management study, personnel manpower study and salary and benefits study for the Police Department"**

Chairman Finch stated that this agenda item was added as a request from Secretary Stuart and that he has a couple concerns with any management study. One concern is that these types of studies typically cost a substantial amount of money and we have already submitted the 2015-2016 Budget.

Secretary Stuart stated that he was interested in adding this agenda item to discuss since the Police Department is the largest budget in Town. He feels this study would be good for the Town of Old Saybrook. He has concerns that new officers don't get medical benefits when they retire. He wants to know how the Old Saybrook Police Department compares salary wise for officers.

Chairman Finch interjected saying this study will be about what we are doing right and what we are doing wrong. His concern is the public taking portions of the study and miss-interpreting them.

Commissioner Burnham stated that this study could come out saying that the OSPD pension is terrible, starting salary is lower etc. and the union can turn around and use that all against the Town.

Secretary Stuart argued that it's not right that we don't know what's wrong or right.

Commissioner Dunlap stated that the Commission is already responsible for what's right and wrong.

Vice Chairman Savino stated that the Commission has a long way to go before adding this to any budget and the problem will be that it can't be done piece by piece. In order to do something like this you have to find certified people. You can't have a friend of a friend doing this he said. It needs to be a professional group, that would have to each be interviewed by the Commission and then it comes down to money. He cautioned that the Commission would be opening a can of worms which could be good or it could be bad.

Secretary Stuart stated that he agrees with Vice Chairman Savino but feels that it is the Commission's job to put this together and to put stipulations on it. He then stated that he wasn't sure what stipulations the Commission could impose.

Vice Chairman Savino stated that this would have to be something that the Board of Selectman and the Board of Finance agreed with.

Commissioner Maselli agreed with Vice Chairman Savino's statements and asked if there are other Departments that have done this? There is a liability issue he stated. And he questioned how this would be received by the community.

Commissioner Burnham stated that this is something that time needs to be put in for. Nothing was put in the neither the current budget nor next year for anything like this.

Chairman Finch stated that homework needs to be done on this before anything can happen. He questioned the Board of Selectman and the Board of Finance helping with follow up on a study like this. He's worried that they would see the areas they can trim and do that but not fill the areas that need to be funded.

Commissioner Dunlap stated that the Town needs to decide priorities of the Police Department. What are Old Saybrook's priorities he asked?

Vice Chairman Savino stated that the priority is to keep everyone safe.

Commissioner Dunlap suggested the Commission propose a mission statement.

Chief Spera stated that the Police Department already has a mission statement.

Everyone has a different priority and people's priorities change Chief Spera said. You can cut DUI enforcement funding he said but you can't tell us not to do it.

Commissioner Dunlap feels that a cost study on the canine team, precinct operations, first responder's costs and so on would be beneficial. He got the feeling from the Board of Finance workshop meeting that the Board of Finance wants the Police Commission to constrain the cost of the Police Department he stated. Why does it keep growing he said.

Commissioner Maselli stated that he was at the same meeting and he didn't get the feeling that the Board of Finance wants the Police Commission to constrain the costs. He stated that a couple of the Board of Finance members never looked over the information they were given and that was obvious by their questions. They kept talking about the costs going up he said but they failed to acknowledge that over 88 percent of the Police Department Budget is contractual.

Commissioner Dunlap feels that the Police Department is over staffed and stated that back in 2011 there was only 23 officers.

Commissioner Burnham responded that Commissioner Dunlap is incorrect and that there were 25 that year which is the same as this year.

Commissioner Dunlap stated that this was his impression and he wanted to add to Secretary Stuart's proposal.

Secretary Stuart again stated how important a study like this is.

Vice Chairman Savino stated that he was also at the Board of Finance workshop meeting and that the questions were more operational than anything. There were a lot of questions that were asked that shouldn't have been asked he said. The Board of Finance didn't read the budget or listen to items discussed prior, three members in particular he said. The Board of Finance spent a lot of time discussing Emergency Management. It was a very odd meeting he stated. The study, if done, would have to be so much more than just a review of canine, overtime etc.

Secretary Stuart stated we need to see what's good and what's bad.

Chairman Finch stated that only negative things will be highlighted and he doesn't believe all the study results would be implemented. Again he stated his biggest fear is that they would make cuts but not make up for the shortages that will be identified.

Secretary Stuart stated that the Commission shouldn't let fear stop them for getting the information.

Commissioner Maselli stated that more information as a whole needs to be given before anything can happen.

Vice Chairman Savino stated that based upon the cost this might have to go to a referendum.

Secretary Stuart stated that he would be willing to start looking into companies and costs associated with studies like this.

Commissioner Burnham disagreed and stated that nothing should be done without a sub-committee. No one person should be looking into anything she said.

Chairman Finch agreed with Commissioner Burnham and stated that the Commission is nowhere near ready to look into companies and costs.

Commissioner Burnham stated that a specialty company would need to be found, not just a regular management study company.

Chairman Finch asked Chief Spera if he knows of any other towns that have done something like this.

Chief Spera stated that yes he does know a couple of towns where they have done studies like this.

He feels that the policing philosophy of the Town is directed by the Police Chief. The police officers in Old Saybrook are much more than law enforcement officers. They also serve as medical first responders and do many nontraditional policing activities that the public has become accustomed to.

Commissioner Dunlap interjected and argued that it would be a cost savings to not have the Police Officers as first responders.

Chief Spera responded that the Police Officers are the only paid public safety professionals in Town. They respond to a medical emergencies within 4-6 minutes. The Chief stated that he knows that the Fire Department, the only other Town public safety agency, is not interested in taking this service over. Additionally, the first responder role is bargaining unit work, which has been established for decades.

Commissioner Sparaco spoke up and stated that Secretary Stuart talks about spending all this money on a study. The Board of Finance is not going to be receptive to it he said. It's going to be a tough sell and you're not going to get the Town to support it.

Chief Spera stated that the study could be beneficial as he has suggested several times over the years. But the study would need to be accepted as a whole. Looking at the dynamics in other Towns where studies similar to this have taken place, many resulted in labor actions. An example he said, many staffing models dictate that supervisors shouldn't be providing a direct service, rather they should be supervising subordinate personnel. We do not follow the practice in Old Saybrook. The second in command is not usually a Lieutenant, the person filling this role is either a Captain or Deputy Chief. A proper study would be done would be in concert with the policies and guidelines issued by the International Association of Chiefs of Police or National Sheriff Association. The Chief again welcomed the study, citing that it would document areas of growth and strengths. It would also provide a strong and perhaps legal foundation for the funding of certified and support personnel.

The best way to go about this he stated would be create a committee consisting of the Police Commission, the Chief of Police and the union presidents to develop an RFP. He stated that he feels it would be unethical for an elected official to reach out to a specific company for potential service before the completion of this process.

Chief Spera said studies are usually done when there is unrest within the Department. He stated that the Commission is not meeting to deal with discipline and/or grievances issues. There is no labor unrest within the Department. Should there be a choice of where to spend the money the Chief would rather it be spent on the known liabilities, created by employee contracts or staffing needs rather than on a study. He rather the Town fund the line items that we know are consistently over budget he said.

The Chief stated that we are the largest budget every year and will always be unless the Town has a paid Fire Department. The Police Department is a service delivery agency, which requires people to deliver the service, and those people earn salaries that are contractual negotiated and signed off on by the Board of Selectman.

Commissioner Dunlap stated that he finds Chief Spera's comment offensive and that he didn't say to make the Fire Department paid.

Chief Spera asked then who would respond to medicals? The only other municipal public safety agency in Old Saybrook is the Fire Department.

Commissioner Dunlap responded "forget it."

Chief Spera stated that Commissioner Dunlap brought it up and he's just asking a question regarding his statement.

Chairman Finch suggested that Commissioner Dunlap and Chief Spera discuss this offline.

Commissioner Dunlap asked Chairman Finch to tell Chief Spera to "stop pontificating."

Chief Spera responded and stated that as Police Chief it is his job to inform the Police Commission about operations and executive matters.

Secretary Stuart stated that he wasn't looking at a study to cut anything but to show where the money is being spent and feels that a sub-committee should be formed.

Chairman Finch suggested that the matter be tabled until after the budget referendum and the Department has fully settled into the new facility. In the meantime he suggested that Commissioners consider everything that was discussed. The Chairman added that moving and getting the new building up and running is a priority right now he said.

Commissioner Maselli made a motion to table any more talks about a management study until after the budget has been passed and after the move to 36 Lynde Street. The motion was seconded by Commissioner Dunlap. The motion to table the management study talks until a later day passed with a vote of 7 in favor and 0 against.

VI. Comments From the Public

There were no comments from the public.

VII. Comments from the Chief of Police

Chief Spera stated that the Activity Report was not part of the Commission packets but was passed out in the beginning of the meeting.

VIII. Comments and/or Concerns from Commissioners

Commissioner Burnham stated that a study would have to be an important discussion down the road.

Commissioner Finch agreed and stated that a sub-committee would have to be form.

Vice Chairman Savino agreed and stated that a RFP bid would have to be drafted up and put out in proper process.

IX. Adjournment

Commissioner Dunlap made a motion to adjourn. The motion was seconded by Commissioner Maselli. The motion to adjourn the meeting passed with a vote of 7 in favor and 0 against.

The next regular Police Commission meeting is scheduled for April 27, 2015 at 7:00pm in the first floor conference room at the Old Saybrook Town Hall.

Respectfully submitted by:

Jennifer Damato
Records Clerk for the Old Saybrook Police Commission